



Potato Inspector - Job Description



POSITION TITLE:	POTATO INSPECTOR	
BASED:	Talleys Vegetables - Ashburton	
REPORTS TO:	Yard Supervisor	
DIRECT REPORTS:	None	
OVERALL PURPOSE:	The purpose of the Potato Inspector is to inspect potatoes and remove defective product or foreign material to facilitate ideal storage conditions to maintain end product quality as required to meet the product specification.	
RELATIONSHIPS:	Internal	Field and Agronomy Team, Field Operations Team, Forklift Operator, Potato Truck drivers, QA Team Health, Safety and Wellbeing Team
	External	Freight / Truck Drivers
DELEGATED AUTHORITY	None	

KEY ACCOUNTABILITIES	
Areas of Responsibility:	<ul style="list-style-type: none"> Inspect Potato as trained. Remove defective potatoes, soil, stones & foreign matter. Scan potato loads into storage shed. Take potato temperatures. Able to assist with moving pipes. Daily hand scan required to clock in and out. Record work start and finish time on the field clipboard. Record loads and temperature on shed sheet.
General:	<ul style="list-style-type: none"> Cleanliness is non-negotiable
Health & Safety & Wellbeing:	<ul style="list-style-type: none"> All team members will understand and engage with the Health, Safety and Wellbeing Strategy, Activity Plans, HSMS and Critical Risks & Controls.

	<ul style="list-style-type: none"> • Be aware of and comply with the legislative requirements as defined in the HSWA 2015. • Consult with staff to help establish, observe, and comply with safe work practices and equipment and identify risks. • Be involved in the development and review of procedures for identifying and managing risk/hazards in the business where required. • Accurately report and record any events (notifiable events, injuries, incidents, near misses and discomfort and soreness), including those relating to visitors or contractors in a timely manner in Assura. • Use and care for safety equipment and clothing correctly when required. • Challenge unsafe behaviour by anyone onsite immediately and behave in a manner that does not endanger the health and safety of yourself or others. • Prioritise staff wellbeing, ensuring a supportive, balanced, and inclusive environment. • Foster a safety-first culture, utilising regular team and toolbox meetings to drive key messages and establish open communication channels.
Other	<ul style="list-style-type: none"> • From time-to-time you may be requested to complete other tasks as required. • Complete any additional tasks as requested by your Manager, Supervisor or Team leader as required and take initiative in promoting business outcomes.

KNOWLEDGE, SKILLS AND PERSONAL QUALITIES	
Qualifications and/or experience:	<ul style="list-style-type: none"> • Previous agricultural crop inspection experiences an advantage
Skills and Knowledge:	<ul style="list-style-type: none"> • Must have a good understanding of written and oral English to enable safe operational process and follow instructions. • High level of fitness as role requires standing all day • Strong work ethic. • Ability to work quickly. • Ability to learn and understand / practice health and safety SOPs.
Personal Attributes:	<ul style="list-style-type: none"> • Resilient, having a can-do attitude. • Pragmatic and proactive, ability to self-manage and use initiative. • Driven for results • Be a team player.

I have received, reviewed and fully understood the above job description. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Name: _____ **Signed:** _____

Dated: _____