



Engineer– Job Description



POSITION TITLE:	Engineer	
Based:	Motueka	
Reports To:	Engineering Lead	
Overall Purpose:	Carry out maintenance and repair of plant equipment to minimize downtime and improve overall plant efficiency. Adhere to and assist in the development of preventative maintenance plans to reduce the likelihood of future failures. Collaborate with cross-functional teams to improve plant performance and complete projects. Ensure compliance with health, safety, and environmental regulations and standards. Provide technical support to other departments, including operations and quality control. Monitor plant performance and suggest process improvements to optimize production.	
Mindset:	A proactive attitude towards Safety and Quality, including Food Safety, by following established standards and exhibiting leadership through personal example. Through close collaboration with other departments and consistent communication with team members, you strive to achieve optimal outcomes for the organisation, driven by a commitment to ongoing improvement.	
Relationships:	Internal	Trades Manager Engineering Supervisor Department Supervisors & Team Leaders
	External	Contractors Suppliers Original Equipment Manufacturers (OEM)

KEY ACCOUNTABILITIES

Areas of Responsibility:	<ul style="list-style-type: none"> Execute the planned preventative maintenance program to ensure routine maintenance of critical plant equipment and prevent breakdowns
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	<ul style="list-style-type: none"> • Provide training and guidance to process operators to increase their understanding of the plant and site • Maintain open and effective communication with other departmental team members • Keep detailed and accurate records of plant servicing as part of the preventative maintenance system • Participate in production, product development, sales, and engineering projects as necessary • Work with the Trades Manager and Team Leaders to determine process improvement opportunities • Ensure all engineering process service documentation and related records are completed thoroughly, clearly, and accurately • Ensure work is completed on schedule and to agreed specifications • Maintain a safe and clean work area
Health & Safety:	<ul style="list-style-type: none"> • All team members will understand and engage with the Company Health and Safety H&S Strategy, Plan and HSMS • Be aware of and comply with the legislative requirements as defined in the HSWA 2015 • Help establish, observe, and comply with safe work practices and equipment • Be involved in the development and review of procedures for identifying and managing risk/hazards in the business where required • Accurately report and record any events (notifiable events, injuries, incidents, near misses and discomfort and soreness), including those relating to visitors or contractors in a timely manner in iSafe • Use and care for safety equipment and clothing correctly and as required whenever it is provided • Challenge unsafe behaviour by any workers in the workplace • Behave in a manner that does not endanger the health and safety of themselves or others
Other:	<ul style="list-style-type: none"> • From time-to-time other tasks may be requested of you to align with the changing needs of the business. • Positively contribute to improvement efforts across the wider team

KNOWLEDGE, SKILLS AND PERSONAL QUALITIES	
Qualifications and/or Experience:	<ul style="list-style-type: none"> • Engineering Trade • 3 plus years Mechanical/Maintenance Engineering experience • FMCG or Secondary Industry (Food Processing) experience would be advantageous
Skills and Knowledge:	<ul style="list-style-type: none"> • Ability to work well under pressure • Good verbal and written communication skills • Relevant technical knowledge • Problem-solving skills • Efficiency and organisation

	<ul style="list-style-type: none"> • Teamworking skills • Computer literate with capability in email, MS Office, MS Teams • CMMS experience (highly advantageous)
Personal Attributes:	<ul style="list-style-type: none"> • Highly organised • Strong attention to detail • Resilient • Pragmatic and proactive • Ability to self-manage and use initiative • Driven for results • Have a can-do attitude • Be a team player • Have a desire to learn and grown your skills further

KEY PERFORMANCE INDICATORS	
	<ul style="list-style-type: none"> • Machine Downtime • Work Order Management • Asset Performance • Time and Attendance

I have received, reviewed and fully understand the above job description. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Name: _____ **Signed:** _____

Dated: _____